

Regional School Unit 24



BDA

Page 1 of 2

BOARD OF DIRECTORS ORGANIZATIONAL MEETING

The Regional School Unit No. 24 (RSU) Board (RSUB) normally holds its Organizational Meeting (OM) at their first scheduled RSUB Meeting in July. The meeting will include elections of the Chair and Vice Chair, approval of annual contracts and agreements, and other housekeeping items as the Superintendent may feel necessary. The Superintendent will preside at the OM until a new Chair is elected, at which time the newly elected Chair will assume the duties as Chair of the RSUB.

A. The duties of the Chair shall include:

1. To preside at all meetings of the RSUB;
2. To make RSUB Member appointments to committees and outside organizations, as required;
3. To serve as an ex-officio member of all committees, and to sign the records of the RSUB;
4. To preserve order at all times and to conduct all business before the RSUB with propriety and dispatch;
5. Meet with the Superintendent and assist in developing the Agenda. All RSUB member requests for Agenda items shall be made through the Chair;
6. To perform such other duties as may be prescribed by law or by action of the RSUB.

B. The duties of the Vice Chair:

1. The Vice Chair shall preside or act in the absence, unavailability or inability to act of the Chair.
2. The Vice Chair shall act as Chair upon the death, resignation, or other vacancy in the office of RSUB Chair.
3. Upon the death, resignation, or other vacancy in the office of Chair, the Vice Chair (now the Chair) shall, within 30 days, place the nomination of a new Vice Chair on the RSUB Agenda,
4. The Vice Chair shall perform such other duties as may be prescribed by the Chair, law or action of the RSUB.

The Chair and Vice Chair serve at the pleasure of the RSUB until the next OM. Removal prior to the next OM requires a two-thirds weighted vote of the RSUB Members present.

The RSUB Chair may appoint members to any/all standing and temporary subcommittees after having conferred with the Vice Chair. The RSUB Chair may choose to seek nominations from the floor rather than making appointments at his/her sole discretion. Each subcommittee will elect its own Chair. All subcommittees serve, at the pleasure of the Chair, until the following OM.

The standing subcommittees of the RSUB are:

- a. Personnel;
- b. Finance/Budget;
- c. Transportation, Maintenance, Grounds & Food Service;
- d. Educational Programming;
- e. Policy

Special Committees are those required in addition to the above listed standing committees, and may be appointed by the Chair as needed, to serve until their assigned task is completed. Their tasking will be as determined by a vote of the RSUB.

Other committees recognized by the RSUB and requiring RSUB representation:

- a. Maine School Boards' Association Delegate;
- b. Maine School Boards' Association Alternate Delegate;
- c. Drop-out prevention;
- d. HCTC District Advisory;
- e. IT Planning/Advisory

Annual actions requiring majority vote of the RSUB shall include, but not be limited to:

- a. Review and Approve:
 1. This policy update - BDA;
 2. School Physician's Contract
- b. Approve the Superintendent's annual report concerning RSU facilities and let the record show all meet and/or exceed the requirements of state law;
- c. Approve the Superintendent's annual report concerning the amount of funding necessary to furnish RSU schools with suitable State and National flags and/or flagstuffs;
- d. Approve the Superintendent's recommendations for:
 1. Certified Attendance Coordinator, to serve as Chair of the Drop-out Prevention Committee;
 2. School Physician;
 3. Affirmative Action Officer(s) / Title IV Coordinator(s)
- e. Vote on requests submitted by the Superintendent, which include items such as recurring travel requests, appointments, contracts, and/or other desired/required items not listed above.

Legal References: 20-A MRSA § 1001, ¶ 16
20-A MRSA § 1055, ¶ 6
20-A MRSA § 6501, ¶ 3
20-A MRSA § 8404, ¶ 3
Title 20-A MRSA § 1051 (2)
Chap. 125, ¶ 4.04,
8.06, 8.07 Chap.
237, § 8306--A

Adopted -(At the Organizational Meeting yearly): **July 31, 2018**